

CONFERENCE ANNOUNCEMENT



October 10 - 13, 2017 Royal Tropicana Hotel, Utako District, Abuja

Theme:

Appreciating Trends in Education, Business and Management Services

The 2017 Administrative Professionals Conference is professionally designed to develop high flyers by improving the Managerial and Intrapreneurial capacity through offering participants access to most recent management knowledge and practice.

Participation in this session means tapping into our extensive knowledge about the workings of the new and global economy.

Join us as we strive to inspire a **WINNING PERFORMANCE**.

You are Welcome.

Programme Content

1. Understanding the New Work Trends.
2. Understanding Key Technologies of the 21st Century (Nano, Bio, ICT).
3. Collaboration Strategies between Higher Education and Contemporary Workforce.
4. Technology Trends in Education and Emerging Challenges.
5. Entrepreneurship and Resource Management - A Challenge to Developing Economies.
6. Measuring Training Effectiveness in Public Service Organization.
7. Value Based Management - A Focus on High Performance Strategies.



Benefits of Attending:

- Networking opportunities with experts across sectors.
- A chance to present your papers and have it published in Professional Journals.
- Listen to keynote presentations from real Professionals and Industry Captains.
- Award of Advanced Executive Diploma in Management Systems.

Participation Fee:

N59,500.00 (Per Participant)

Fee covers tuition, conference materials, stationeries, tea/coffee breaks, lunch, certificate of participation, etc.

Bank: Access Bank Plc

Account Name: Institute of Corporate Administration

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Call for Invitation Letter/Enquiries:

0803 590 3364, 0803 587 7836

SEMINAR REGISTRATION FORM



INSTITUTE OF CORPORATE ADMINISTRATION

Course Title:.....

Date: Day Month Year

Location:

PARTICIPANT'S DETAILS

Names: Surname First Name Other Name
Title:

Organization:

Position:

Office Address:

Home Address:

State:

Country:

Phone Number(s):

E-mail:

Participant's Signature/Date: _____

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